

First Name _____ Last Name _____

Use this form to add courses over the undergraduate credit load limit. A full-time credit load for undergraduate students is 12-18 credits per semester. Course loads above 18 hours will be assessed for each credit that exceeds the 18-credit hour load. *Please review the academic calendar for the deadline dates to add courses.*

Select Term: Fall Spring Summer Year: _____

ADD

| DEPT/CRSE # | SECTION # | COURSE TITLE | CREDITS |
|-------------|-----------|--------------|---------|
| | | | |
| | | | |
| | | | |

Student Signature _____ Date _____

Advisor Signature _____ Date _____

Academic Dean Signature _____ Date _____

PLEASE FILL OUT ONLINE AND RETURN TO:
Clarke University Registrar's Office, 201 Haas Administration, or registrar@clarke.edu