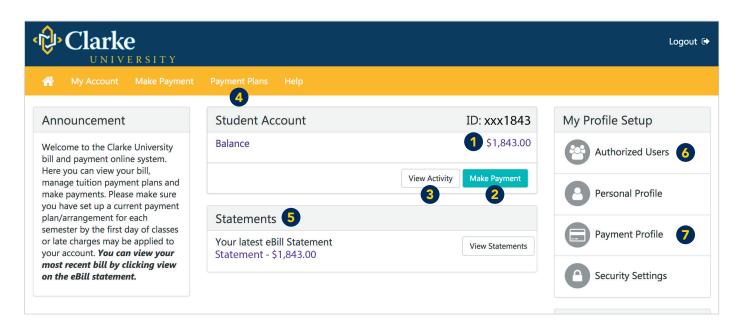
## UNDERSTANDING THE ONLINE BILLING PROCESS





When logged into CU hub, go to "Student Finance," then click on "Continue to Payment Center" cubub.clarke.edu



- **1** BALANCE
  - Current account balance. Only includes activity posted to your account and does not include pending financial aid.
- MAKE A PAYMENT

Make a one-time or scheduled payment.

**3** VIEW ACCOUNT ACTIVITY

View account activity to see all detailed items in your CU account balance.

PAYMENT PLANS

Enroll in a Payment Plan. Payment Plans are required every semester by the first day of classes.

**6** E-STATEMENTS

View semester invoices and monthly billing statements.

**6** AUTHORIZED USERS

Add an authorized user (parent, guardian, grandparent, etc.)

PAYMENT PROFILE

Store a checking account, savings account, or credit card number.